

Policy for Health Forms, School/Camp Forms

In an effort to ensure that our families have access to the information they need for their children's activities and to reduce delays to patient care due to paperwork requests, we have revised our forms policy.

Health Forms:

You will be provided with a completed health form/immunization record at your child's next well visit free of charge. These may be used to satisfy your requests from schools, camps, or activities for the next 12 months. Patients registered on MyChart will have free access to this format any time. We encourage you to make and hold on to multiple copies. Any additional printed copies requested will incur a \$15 fee paid by cash or check when the form is picked up in the office. Forms CANNOT be emailed due to privacy laws.

School/Camp Forms:

All school and camp forms will be completed within 2-5 business days. Please fill out as much information as you can on the form before dropping it off. Any expedited forms, (same day), will incur a \$25 cash or check fee per form.

We hope this policy will provide you with more timely access to the medical information you will need for your child.